

# Darmini Kara

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[www.darminikara.com](http://www.darminikara.com)

## EDUCATION:

**University of Texas at Dallas**, Richardson, Texas  
Bachelor of Arts in Arts and Technology  
Graduated 2008 GPA: 3.6

## SKILLS:

Proficient in:

- Adobe Photoshop
- Adobe Dreamweaver
- Microsoft Office Applications
- Autodesk Maya

Currently studying:

- Adobe After Effects
- Adobe Illustrator

## WORK EXPERIENCE:

**Kamruti Services**, Toronto, Ontario

August 2009 - Present

Web Designer

- Work closely with clients to redesign look and feel of website.
- Responsible for front-end design of website.
- Implement on-site Search Engine Optimization (SEO) for DocDelivery.ca.
- URLs: <http://www.DocDelivery.ca/>; <http://www.ItsAcademic.ca/>

**TheMarketingShop.com**, Frisco, Texas

October 2008 - June 2009

Webmaster

- Provided website maintenance and consultation for up to twenty websites ensuring client satisfaction.
- Generated leads for clients by increasing website search engine ranking using SEO such as on-site optimization, blog posting and backlinks.
- Trained clients to implement SEO methods thereby streamlining company expenses.
- Performed administrative duties to maintain office efficiency.

**Collin County Community College**, Plano, Texas

October 2006 - October 2008

Lab Assistant at the Distance Learning Center

- Provided technical support to assist students with navigating Blackboard CE6 and WebCT.
- Designed tutorials for reference for navigating Blackboard CE6.
- Collaborated with faculty to help students with WebCT login problems.
- Coordinated registration for faculty for Sloan-C Workshops.
- Assisted with new employee training.

**Albertson's**, Richardson, Texas

July 2005 - October 2006

Customer Service Supervisor

- Managed team of five cashiers and trained new employees.
- Took responsibility for customer service and resolving customer issues.
- Entrusted with checking cashier daily balances and the store safe.

## ACADEMIC PROJECTS:

### Capstone

- Collaborated with a partner on a thirty second animated short for the Capstone Project

### Group Animation

- Participated in a team project with two other members to create a forty second animation concentrating on characters pushing and pulling boxes.

### TV Spot Project

- Created a three second title animation for an imaginary television show.